

St Michaels CE Primary School PTA

Wednesady 11th January

Present - Mrs Williamson, Monica, Mikki, Christine, Roxy, Michi, Nic, Jess, Sharon, Ed

Apologies – Amanda W, Kerry P

Item #		Actions
1	<p>Fireworks – outstanding £1000 £600.00 ready in school £400.00 needed from PTA funds</p> <p>Insurance claim from neighbour – needs a whole new roof! Claiming £5,000</p> <p>Book fireworks for this November Possible theme – The Dam Busters/British Values as will be Remembrance Day</p>	<p>Monica has kindly agreed to settle the bill for now so we can rebook for this year – money needs to be paid back to Monica ASAP!</p> <p>Firework company dealing with as have public liability insurance but say they are not responsible so ongoing but not our responsibility.</p> <p>Amanda to confirm dates</p>
2	<p>Treasurer 2016 – income - £4650 Expenses - £1429 Fireworks - £400 outstanding to pay</p> <p>All paperwork available to see</p> <p>Balance £3875 cash in bank and at hand</p> <p>Uniform and Tuck Shop expenses to come out of this.</p> <p>Discussion about pros and cons of uniform becoming a separate account</p> <p>Still roughly £3000 profit available to spend.</p> <p>Can't get money out of the bank – we</p> <p>Need four trustees – Mrs Paskin, Mrs Williamson, Ed Pont, Mikki Fuller</p>	<p>Communicate with Keeley Harris re outstanding expenses</p> <p>Decided to keep as one at the moment</p> <p>Have to register ourselves as a charity to get access to money Ed and Gilly taking the lead with this - need AGM minutes</p>
3	<p>Spending for Outdoor Areas Mrs W – requesting donations from PTA for Year R and Year 1 outdoor area. This would benefit the whole school as will also be used at playtime/lunchtime by all children.</p>	<p>£2000 to be donated towards this.</p>

4	<p>Christmas Profit – see treasurers report Good profit with little outlay and effort so a very successful model for the future.</p>	<p>Thanks to the teachers for their support</p> <p>Book Father Christmas again for next year.</p>
5	<p>Disco – Friday 24th February Spring Disco</p> <p>4.30-5.45 KS1 6.30-8.00 KS2</p> <p>KS1/2– suitable playlists</p> <p>Games Pocket money stall Glow stuff</p> <p>Tickets £2.50</p> <p>Music</p> <p>Disco lights</p>	<p>Jess to make suitable CDs for KS1 and KS2</p> <p>Jess and Sharon to design and print tickets</p> <p>Monica to ask DJ Andy</p> <p>PA system</p>
6	<p>Mothering Sunday wrapping room Own Clothes Day needed</p> <p>Letter needed for wrapping room</p> <p>Wrapping room</p>	<p>Own clothes day Friday 10th March for gift or £1.00 Text/website/facebook to inform parents</p> <p>Jess/Sharon</p> <p>Tuesday 21st & Thursday 23rd</p>
7	<p>10k/5k/1kRun – June 11th 10.30 – Run and Fun Day Completely organised by the company We get money from ticket sales</p> <p>Tombola/lucky dip Ice creams/lollies Tea and coffee BBQ Bacon rolls Stalls Bouncy Castle</p> <p>Marshalling</p> <p>Just Giving page for those wanting to run for the school</p>	<p>Sharon taking the lead with organising</p> <p>We have to marshall</p> <p>Speak to Miss Jones</p>

	Start promoting the date now	Facebook/website
8	BBQ	Monica to look for new BBQ
9	Friday Table 13/1 Tuck shop 20/1 Cake sale – Year R and 6 and 3 27/1 Popcorn - 3/2 Tuck shop 10/2 – Pic n mix 24/2 – Disco 3/3 Cake Sale Year 1 and 5 10/3 - Doughnuts 17/3 – Tuck shop 24/3 – Cake sale Year 2 and 4 31/3 – Easter Egg Hunt	Need to ask for volunteers from each year group to help run Friday table.